中國劳動關係學院

CHINA UNIVERSITY OF LABOR RELATIONS



2025 Brochure of China University of Labor Relations on Recruiting International Students



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About CULR

China University of Labor Relations (CULR) is the unique university directly under the All-China Federation of Trade Unions (ACFTU)

- 2003 — CULR was restructured and upgraded to a university in2003
- 2012 — CULR launched a master's degree program on public administration in2012
- 2017 — In July 2017, *the Opinions of ACFTU and the Ministry of Education on Jointly Building CULR* was officially issued
- 2018 — CULR started to recruit graduate students in Hong Kong Special Administrative Region
- 2021 — CULR was approved to grant a master's degree in December 2021, and the work of postgraduate student recruitment, training and degree granting in three majors of social work, journalism and communication, and public administration commenced
- 2022 — CULR's qualification of recruiting and training international students was approved in January 2022, with a focus on cultivating the international talents specialized in trade unions who are knowledgeable about and friendly to China.
- 2024 — In March 2024, CULR officially joined the Yanhe Collegiate League of Talent Cultivation, and in the same year, five new master's degree programs were added, i.e. business administration, law, accounting, public administration, resources and environment

As of April 2024

faculty members	full-time teachers
597	383

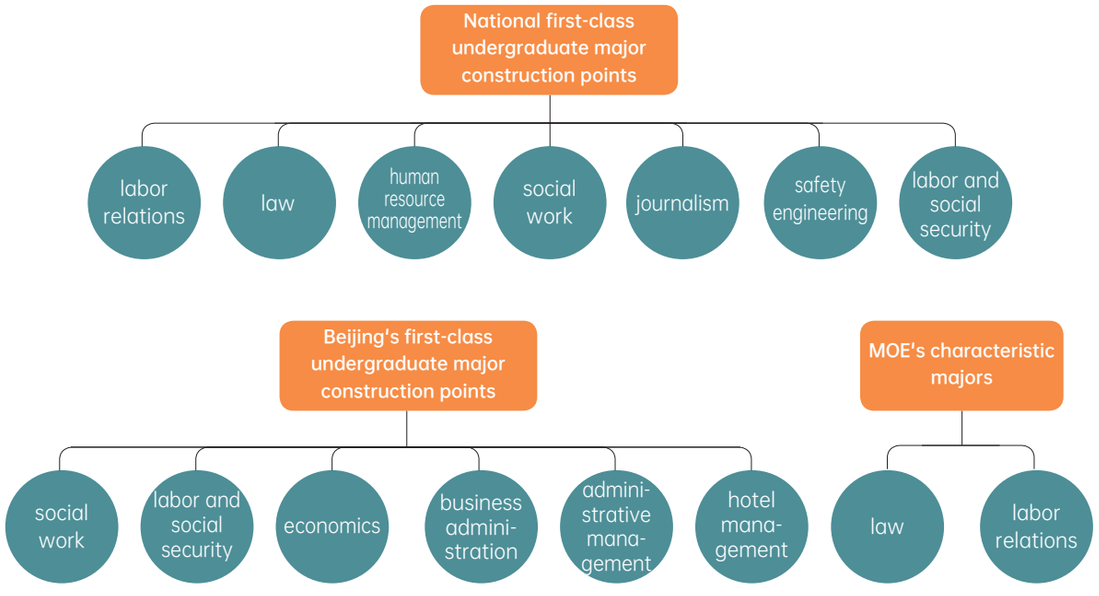
Among full-time teachers

professors	associate professors	holding a PhD degree
43	112	57.96%



experts receiving special government allowance granted by the State Council	14
experts of MOE's Higher Education Teaching Guidance Committee	4
recipient of MOE's fund of "Program for New Century Excellent Talents" (NCET)	1
national excellent teacher	1
provincial famous teachers	10
Beijing excellent and famous teachers of higher education	6
Beijing excellent teachers	5
Beijing famous young teachers	3
included in the Beijing youth talents program	18

CULR has 14 schools and 1 public teaching division, offering 25 undergraduate majors



Through years of development and accumulation, CULR has developed "trade union plus" and "labor plus" characteristic models of international communication, formed friendly relations with high-level universities and scientific research institutions in 20 countries including Russia, Belarus, Vietnam, Singapore, Japan, Korea, USA, Canada, UK, France, Australia, Italy, the Netherlands, Argentina, Brazil, as well as regions of Hong Kong, Macao and Taiwan, and achieved fruitful results in dispatching visiting scholars, overseas teacher training, joint training of talents, training of international trade union cadres, and organizing international themed academic activities.



Supported by ACFTU, CULR has received the visits and exchanges of scores of trade union organizations, e.g. Zambia Congress of Trade Unions, General Federation of Nepalese Trade Unions, Seychelles Federation of Workers Union, Lao Federation of Trade Unions, Nigerian Labor Congress and Cambodian Federation of Trade Unions.

CULR organized two training courses for trade union leaders from African countries in 2007 and 2008.

CULR organized three sessions of training courses for Russian trade union cadres from 2016 to 2019.

CULR organized the training course on labor relations curriculum setting for GEFONT in 2019.

At the end of 2022, CULR launched an online short training course on Chinese language for zero-basis Russian students, which was attended by 44 students from the Academy of Labor and Social Relations.

CULR hosted the training course for the trade union cadres of Lao Federation of Trade Unions in 2023.

CULR hosted the training program for trade unions in the Belt and Road countries and the trade union cadres of Cambodian Federation of Trade Unions entrusted by ACFTU in May 2024.

CULR hosted the training course for the trade union cadres from Turkmenistan in October 2024.



Application for Admission

I. Qualifications of applicant

1. The applicant must be a non-Chinese citizen with a valid foreign passport, who is physically and mentally healthy, and voluntarily abides by relevant Chinese laws and regulations as well as CULR's rules and regulations.

For the applicant who was born with foreign nationality, and both or either of his/her parents were Chinese citizens at the time of his/her birth, or the applicant who was originally a resident of Chinese Mainland, Hong Kong, Macao or Taiwan region, and later immigrated abroad with foreign nationality, he/she must, in addition to complying with other application requirements of CULR, hold a valid foreign passport or foreign nationality certificate for not less than four years, and have actually resided in a foreign country over the past four years (until April 30 of the enrollment year) (where the actual residence in a foreign country for at least nine months in a year can be counted as one year, subject to entry and exit seals). Whether an applicant has both foreign nationality and the nationality of the People's Republic of China should be subject to the nationality certificating result of the Chinese competent authority of public security.

2. The applicant must be not younger than 18 years old and not older than 35 years old.

3. Requirements on the applicant's educational background:

(1) The applicant applying for the Chinese language preparatory program must have a diploma of full-time high school or above.

(2) The applicant applying for the student exchange program must be a student from a CULR's partnering university, and has completed the study of four semesters at the original university.

4. Requirements on the applicant's language ability:

(1) The applicant applying for the Chinese language preparatory program may have zero or above basis of Chinese proficiency.

(2) The applicant applying for the student exchange program must hold a certificate of HSK Level-4 or above.

ii. Process of application

1. Online application

The applicant needs to log on CULR's international student application system (the system will be officially launched by the end of December 2024), and after successful registration, fill in the application information and upload relevant materials as required.

2. Preliminary qualification review

CULR will organize the preliminary qualification review within ten working days after the applicant's completion of online application. The applicant should closely follow the review updates, and in case of failure in the preliminary review, promptly resubmit required information or material via the system.

3. Payment of entry fee

After passing the preliminary qualification review, the applicant should effect the online payment of an entry fee of CNY600 in accordance with the system prompt. The entry fee is not refundable.

4. Reexamination of materials

After the payment of entry fee, the applicant needs to mail the paperwork application materials to CULR for reexamination. China Post EMS is recommended for assured delivery.

Mail address: International Student Office of China University of Labor Relations
No. 45, Zengguang Road, Haidian District, Beijing, China
Zip code: 100048
Phone: 0086-10-88561297



5. Interview assessment

After passing the reexamination of materials, the applicant should personally attend the interview assessment organized by CULR, and the interview arrangement be subject to the system notification.

6. Conditional offer

After passing the interview assessment, the applicant will receive a conditional offer sent by CULR.

7. Payment of tuition fee and accommodation fee

The applicant with a conditional offer needs to pay tuition and accommodation fees, etc. online as per the system prompt. The applicant applying for the student exchange program needs not to pay the tuition fee.

8. Admission and enrollment

CULR is scheduled to send admission notices in July 2025, and new students should register at CULR by holding the admission notices in September 2025.

iii. Schedule (as per the Beijing Time)

Online application: January 1, 2025—March 1, 2025

Preliminary qualification review: January 1, 2025—March 10, 2025

Deadline for payment of entry fee: March 15, 2025

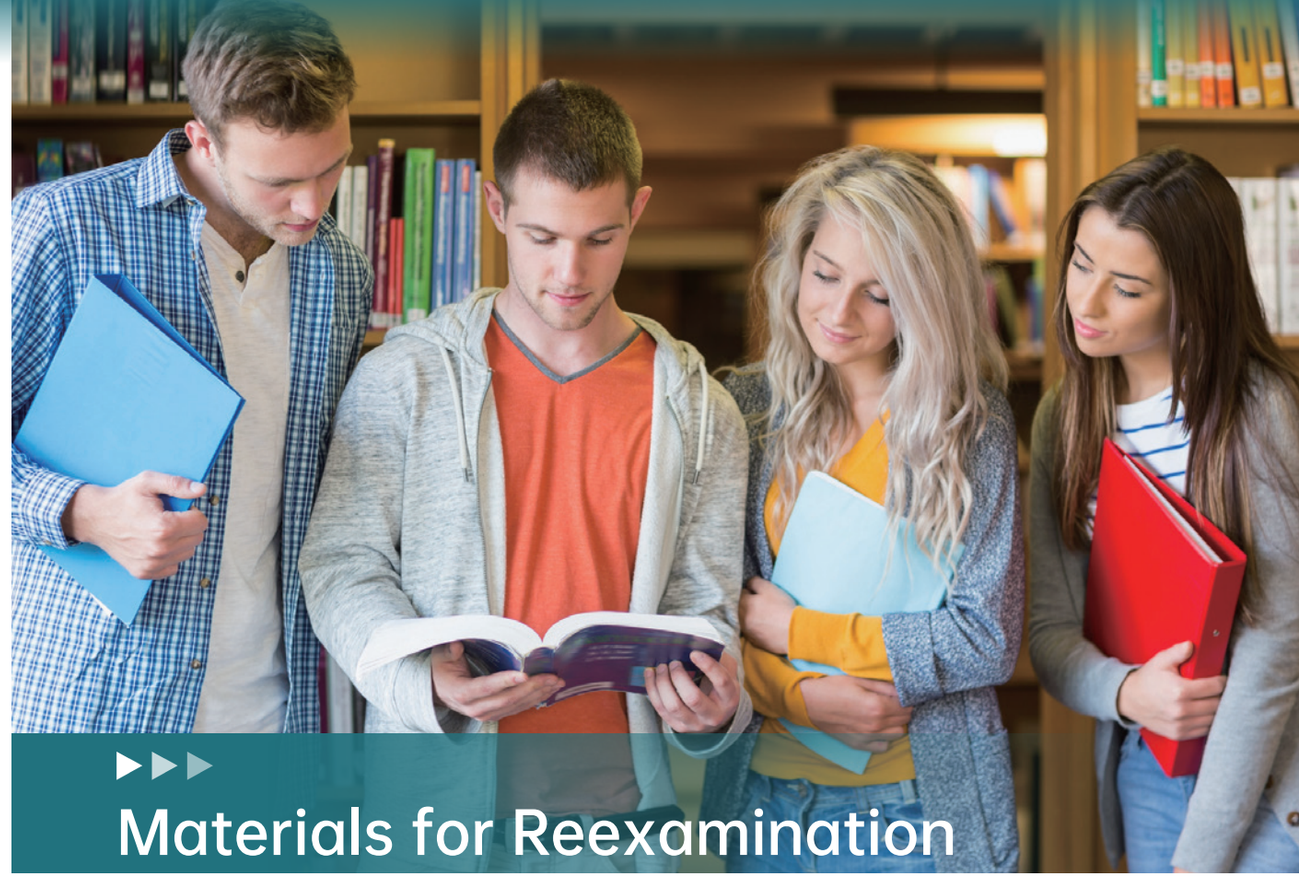
Deadline for accepting paperwork application materials: April 15, 2025

Interview assessment: May 2025, subject to the system notification

Conditional offer: June 2025

Payment of tuition and accommodation fees: June 2025, subject to the system notification





Materials for Reexamination

i. Application Form of CULR for International Students to Study in China (original copy)

An application form will be automatically generated by the system upon the completion of online application. The applicant must print the application form on A4 paper and sign in the designated location. The application form must be clearly printed and not altered, smeared or damaged.

ii. Certification of the highest education or proof of enrollment

1. The applicant applying for the Chinese language preparatory program must provide a copy of the highest education certification notarized by a public notary office (with an original copy of the notarization letter), or a copy of the highest education certification certified by China's MOE, ministry of education of the applicant's country, or its authorized educational certification department (with an original copy of the certifying document).

2. The applicant applying for the student exchange program must provide an original proof of enrollment issued by his/her university.

iii. Certification of Chinese proficiency

The applicant applying for the student exchange program must provide a copy of the certificate of HSK Level-4 or above, which is not required for the applicant applying for the Chinese language preparatory program.

iv. Academic transcript

The applicant must submit the original or copy transcript of all courses corresponding to the highest educational certificate or proof of enrollment. The transcript of a non-hundred-score-system must include a score annotation page.

v. Personal information page and visa page of passport (copy)

The applicant should hold a regular passport for registration and enrollment. The expiry date of the passport must be later than September 30, 2026, or otherwise the passport must be renewed. DO NOT renew the passport during the period from passing the preliminary review to the enrollment registration. The applicant living in China must also provide a copy of valid residence permit in China.

vi. Evidence of financial support

It includes but not limited to the proof of employment income and bank deposit evidence (not less than CNY50,000) of the applicant or the applicant's legal guardian.

vii. No criminal record (original)

1. The applicant in China must provide a no criminal record issued by the local immigration authority.

2. The applicant outside China must provide a no criminal record issued by the local public security department.

viii. Foreign Physical Examination Form (original)

The Foreign Physical Examination Form can be downloaded from CULR's international student application system. The applicant should go to a local formal hospital for physical examination in strict conformity with the items required in the form. Any form with missing item, or without personal photo, stamp of hospital, or signature of doctor will be deemed invalid. The valid period of the form is six months, and the form submitted must be within the valid period.

ix. Personal statement

It includes but not limited to personal introduction, family members, previous life and study experience, social activities, plan for campus life, etc.

x. Miscellaneous certifying documents

They include but not limited to certificates of voluntary service, honor and award, other personal abilities, etc.

Notes:

1. Applicants holding the below certificates are not allowed to apply as international students: traveler's pass of the PRC, exit-entry permit of the PRC, exit-entry permit for travelling to and from Hong Kong and Macao, Mainland travel permit for Taiwan residents, and Mainland residence card for Hong Kong, Macao and Taiwan residents.

2. All the application documents must be in Chinese/English. For the documents other than the Chinese/English language, notarized Chinese/English translations (originals) must be provided.

3. Once submitted, the application materials will not be returned.

4. CULR reserves the right to request additional certifying documents to submit.





Categories of Application

i. Majors for exchange students (in Chinese, one-year schooling)

School	Majors	Courses		Textbooks	Class hours
School of labor union	Labor union studies	5th semester	Comparative Study of Labor Union	Government, Enterprise, Labor Union: International Comparison of Labor Relations	32
			Theory and Practice of Scientific Socialism	Theory and Practice of Scientific Socialism	32
			Introduction to Sociology	An Introduction to Sociology	32
			Labor Union Economics	Labor Economics	32
			Labor Union Leaders and Labor Movement in China	History of Labor Movement in China	32
			History of Marxist Thought on Labor Unions	History of Marxist Thought on Labor Unions	8
			"Simulated Negotiation of Collective Bargaining" or "Innovative Design of Labor and Skills Competition" (optional)	Simulated Practice of Labor Unions	8
			Note: 7 courses with a total of 200 class hours in this semester		
		6th semester	Internship at Practical Teaching Base (I)	Practical teaching	2 weeks
			Labor Union Organization and Practice	Tutorial on Labor Union Organization and Labor Union Laws	32
			Digitalization of Labor Unions	Smart Labor Unions: Towards the Future Together	32
			International Labor Union Movement	Introduction to International Labor Union Movement	32
			Labor Standard Management (including International Labor Standards)	Labor Standards and Labor Supervision: Policy and Practice	32
			Chronicle of Labor Unions	New Edition of History of Labor Unions in China	32
			Note: 5 courses with a total of 160 class hours in this semester in addition to 2 weeks of practical teaching		

School	Majors	Courses		Textbooks	Class hours
School of Labor Relations and Human Resources	Labor relations	5th semester	Compensation Management	Compensation (6th edition)	32
			Performance Management	Performance Management	32
			Resolution of Labor Disputes	Introduction to Labor Dispute Resolution	32
			Introduction to Labor Relations	Labor Relations (5th edition)	32
			International Comparison of Labor Relations	International Comparison of Labor Relations	32
			International Labor Standards	Handout by instructor	32
		6th semester	Enterprise Labor Relations Management	Enterprise Labor Relations Management (2nd edition)	32
			Interdisciplinary Comprehensive Experimental Course on Labor Relations	Interdisciplinary Comprehensive Experimental Tutorial on Labor Relations and Human Resource Management	32
			Social statistical software	Handout by instructor	32
			Introduction of Labor Union Studies	Handout by instructor	32
			Collective Contract System and Practice	Handout by instructor	32
			Skills Training in All Practical Scenarios of Labor Relations	Handout by instructor	32
			Note: totally 12 courses, where international students should select at least 8 courses		

School	Majors	Courses		Textbooks	Class hours
School of Safety Engineering	Safety engineering	5th semester	Safety human-machine engineering	Safety Human-machine Engineering	32
			Safety human-machine engineering experiment	Safety Human-machine Engineering Experiment and Extension	16
			Safety system engineering	Safety System Engineering	32
			Curriculum design of safety system engineering	/	1 week
			Industrial ventilation and dust removal	Industrial Ventilation and Dust Prevention	32
			Industrial ventilation and dust removal experiment	/	16
			Personal protection	To be published	16
			Practical training of personal protection	To be published	16
			Note: 7 courses with a total of 160 class hours in this semester in addition to 1 week of training course		

School	Majors	Courses		Textbooks	Class hours
School of Safety Engineering	Safety engineering	6th semester	Mechanical safety engineering	Mechanical Safety Engineering	24
			Electrical safety engineering	Electrical Safety Engineering (2nd Edition)	40
			Fire and explosion prevention technology	Fire and Explosion Protection Technology	40
			Safety testing and monitoring	Security Detection Technology	24
			Safety testing and monitoring experiment	/	16
			Emergency management and rescue	/	32
			Practice of safety evaluation	/	32
			Note: 7 courses with a total of 208 class hours in this semester		
	Occupational health engineering	5th semester	Epidemiology	Epidemiology	32
			Health statistics	Health Statistics	32
			Industrial ventilation and dust removal	Industrial Ventilation and Dust Prevention	32
			Industrial ventilation and dust removal experiment	/	16
			Human factors engineering	Human Factors Engineering	32
			Human factors engineering experiment	Human Factors Engineering Experiment and Extension	16
			Personal protection	To be published	32
			Practical training of personal protection	To be published	16
			Note:8 courses with a total of 208 class hours in this semester		
		6th semester	Testing technology of occupational disease hazard factors	Testing technology of occupational disease hazard factors	32
			Testing technology experiment of occupational disease hazard factors	Testing technology experiment of occupational disease hazard factors Course	32
			Internship of occupational hazard testing	/	1 week
			Occupational health assessment and risk evaluation	/	32
			Curriculum design for occupational health assessment and risk evaluation	/	1 week
			Statistical analysis of occupational health big data	/	32
			Note:4 courses with a total of 128 class hours in this semester in addition to 2 weeks of training course		

School	Majors	Courses		Textbooks	Class hours
School of Hotel Management	Tourism management	5th semester	Practical Learning	/	/
			Practical Design of Tourism Destination marketing	Tourism Destination Marketing (2nd Edition)	16
			Practical Training of Tourism Simulation	/	16
			Hotel Strategy Management	Hotel Strategy Management	32

School	Majors	Courses		Textbooks	Class hours
School of Hotel Management	Tourism management	5th semester	Hotel Legal Practice	Hotel Laws and Legal Practice	32
			Note: 4 courses with a total of 96 class hours in this semester in additional to practical learning		
		Major 1 of the 6th semester: Wellness Tourism and Project Management	Design of Wellness Tourism Project	Design of Wellness Tourism	32
			Health Psychology	Health Psychology (8th edition)	32
			Food Nutrition and Health Management	Food Nutrition and Hygiene	48
			Project Management (curriculum of project management and certification)	A Guide to the Project Management Body of Knowledge (PMBOK Guide) (7th edition)	64
		Major 2 of the 6th semester: Study Travel and Destination Management	Design of Study Travel Curriculum (curriculum of study travel mentor)	Design of Study Travel Curriculum	64
			Safety of Study Travel and Emergency Response	Safety Management of Study Travel	32
			Design and Planning of Travel Routes	Design of Travel Routes	32
			Online Management of Travel Agency	Tourism E-commerce: Theory and Practice	48
			Note: Two majors are optional for international students in this semester, with four courses for each major and a total of 176 class hours.		

ii. Chinese language preparatory program (one-year schooling)

Based on the learning time, Chinese proficiency and demand of students, CULR offers classes with different Chinese proficiency levels, which not only meet the learning demand of zero-basis students, but also provide more assistance and support to those in possession of certain Chinese basis. The student-centered teaching approach focuses on cultivating students' comprehensive abilities of listening, speaking, reading and writing. The minimum number of students for both beginner class and advanced class should be ten.

Class	Name	Textbook	Class hours
Beginner (1st semester)	Chinese listening and speaking 1	HSK Standard Course 1-2, Jiang Liping (Editor-in-chief), Beijing Language and Culture University Press	160
	Chinese reading and writing 1	Developing Chinese (2nd edition), Elementary Reading and Writing Course (I), Li Quan et al., Beijing Language and Culture University Press	160
Advanced (2nd semester)	Chinese listening and speaking 2	HSK Standard Course 2-3, Jiang Liping (Editor-in-chief), Beijing Language and Culture University Press	160
	Chinese reading and writing 2	Developing Chinese (2nd edition), Elementary Reading and Writing Course (II), Li Quan et al., Beijing Language and Culture University Press	160



Fees and Expenses

i. Registration fee and tuition fee

Type of student	Major	Registration fee	Tuition fee
Exchange student	Labor union studies	CNY600	CNY23,500 per year
	Labor relations	CNY600	CNY23,500 per year
	Safety engineering	CNY600	CNY24,400 per year
	Occupational health engineering	CNY600	CNY24,400 per year
	Tourism management	CNY600	CNY23,500 per year
Student of Chinese language preparatory program	/	CNY600	CNY22,750 per year

ii. Insurance premium

Pursuant to the relevant regulations of China's MOE and CULR's requirements on international student management, international students studying in China for one semester or longer must purchase medical insurance, including accidental injury insurance and disease hospitalization insurance. PingAn Insurance Company of China provides international students studying in China with collective insurance covering accidental injury insurance or disease hospitalization insurance, and the premium is CNY800 per year or CNY400 every six months.

iii. Visa fee

It refers to the charge paid by international students for residence permit, visa extension and change, etc. The visa fee is collected by the exit-entry administration department of the public security bureau, which is generally CNY800 per year and CNY400 every six months.

iv. Accommodation fee

Facilities like public pantry, laundry room, free WiFi, desk, wardrobe, air conditioner, separate bathroom and shower room are available in the apartment for international students.

The standard of accommodation fee is CNY80/day for a twin-bed room (paid per semester), and CNY160/day for a single-bed room (paid per semester).

Contact Information

Phone: 86-10-88561828 86-10-88561297

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CULR official website: https://www.culr.edu.cn/

Working hours: 9:00-11:00 14:00-17:00 Monday-Friday (Beijing Time)